



Please type or print legibly. This information will be used to maintain your student records.

LAST NAME	FIRST NAME	MI
PREVIOUS NAME, IF APPLICABLE		
EMPLOYER OR ORGANIZATION	TITLE	
BUSINESS ADDRESS		
CITY	STATE	ZIP CODE
WORK PHONE	ALTERNATE PHONE NUMBER	
E-MAIL		

The preferred method of registration is online payable by credit card. Register online at <http://www.cviog.uga.edu/localfinance>. Or, mail this completed 2-page registration form and check made payable to the *University of Georgia* to the address below. Payment of fees must be received before confirmation of enrollment will be provided.

Carl Vinson Institute of Government
The University of Georgia
Attn: GTED Registrar, 201 N. Milledge Avenue
Athens, GA 30602-5482
(FEI 58-6001998)

Cancellation Policy: Written notice of cancellation must be dated no later than ten business days prior to the date of the training event to receive a full refund of registration fees. Written notice that is dated nine to six business days prior to the date of the training event will be assessed a 25% administrative fee. No refunds or credits will be issued for written cancellation requests that are dated within five business days prior to the date of the training event. Registrants who fail to attend, cancel, or send substitutes are liable for the full registration fee. Substitution of participant is encouraged over cancellation. To cancel registration or send a substitute, please send an email notification to Michele Jurkiewicz at mjurkiew@uga.edu.

COURSE LOCATIONS

UGA Gwinnett Campus, 2530 Sever Road NW, Lawrenceville, Georgia 30043



Name: _____

LEVEL I

Capital Improvement Program \$299

11423 Lawrenceville – February 4-5, 2020

Introductory Governmental Accounting I \$469

11414 Lawrenceville – September 3-5, 2019

Introductory Budget \$299

11422 Lawrenceville – January 22-23, 2020

Treasury Management \$299

11426 Lawrenceville – May 13-14, 2020

Debt Administration \$299

11417 Lawrenceville – December 10-11, 2019

Introductory Governmental Accounting II \$469

11415 Lawrenceville – October 8-10, 2019

Purchasing \$299

11424 Lawrenceville – March 25-26, 2020

LEVEL II

Intermediate Budget \$299

11427 Lawrenceville – June 2-3, 2020

Internal Controls \$299

11421 Lawrenceville – January 22-23, 2020

Intermediate Governmental Accounting \$659

11416 Lawrenceville – Nov. 19-21 & 26-27, 2019

Revenue Administration \$299

11425 Lawrenceville – May 5-6, 2020

Project \$219

11428

ELECTIVES/CONTINUING EDUCATION

WEBINARS

Annual GAAP Update \$119

3-Hour Webinar

11420 Online – January 16, 2020 (10-11:00 a.m.)
January 23, 2020 (10-11:00 a.m.)
January 30, 2020 (10-11:00 a.m.)

Internal Control - Assessing Risk Related to Information Technology \$119

2-Hour Webinar

11522 Online – February 4, 2020 (10-11:00 a.m.)
February 11, 2020 (10-11:00 a.m.)

Interim Financial Reporting \$119

1-Hour Webinar

11501 Online – April 21, 2020 (10-11:00 a.m.)

Property Taxes A-Z \$119

3-Hour Webinar

11502 Online – June 5, 2020 (10-11:00 a.m.)
June 12, 2020 (10-11:00 a.m.)
June 19, 2020 (10-11:00 a.m.)

ONLINE ASYNCHRONOUS COURSES

11431 Accounting for Capital Assets \$119

11435 Annual GAAP Update \$119

11439 Capital Improvement Program Overview \$119

11442 Essentials of Financial Management \$159

11449 GASB 84: Practical Guidance for Accounting for Fiduciary Activities \$119

11456 Internal Control for Payroll \$119

11458 Local Government Debt Methods \$119

11461 Open Meetings Open Records \$219

11505 Safeguarding Against Fraud \$119

11466 Taking Responsibility for Your Financial Statements \$119

11470 Unwrapping the Audited Financial Statements: Financial Statement Analysis, Interpretation and Presentation \$119

CLASSROOM COURSES

Basic EXCEL \$119

11418 Lawrenceville – December 10, 2019, 9 a.m.-noon

Advanced EXCEL \$119

11419 Lawrenceville – December 11, 2019, 9 a.m.-noon