AMERICAN PUBLIC WORKS ASSOCIATION
GEORGIA CHAPTER

67th Annual Meeting

July 24-27, 2018
Jekyll Island Club Hotel
371 Riverview Drive
Jekyll Island, GA 31527
On behalf of the Georgia Chapter of the American Public Works Association, I would like to welcome you to the beautiful and historic Jekyll Island Club for our 2018 Annual Meeting. If you attended our conference last year or in the past, I would like to welcome you back to the conference. For first time attendees, I want to express our appreciation for your attendance and let you know that you’re in for an exciting, productive week filled with opportunities to expand your Public Works skills toolbox through pertinent training and innovative learning opportunities featured during the course of the week.

The conference serves as an excellent opportunity to network with your public works peers from across the State. The APWA Georgia Chapter is now comprised of over 630 members, and the Annual Meeting serves as our primary opportunity to come together to share ideas, common challenges, best practices, and network.

This year’s conference will build off of the new streamlined agenda that was implemented at last year’s meeting. On Tuesday, we have over 25 vendors that will showcase their products and new technologies through a rapid fire presentation in the morning and an expo in the Morgan Center during the afternoon. On Tuesday evening, we will have a “Get Acquainted Reception” sponsored by the vendors which will serve as a great opportunity to get to know your fellow conference attendees in preparation for the remainder of the week.

The next two and a half days will feature Modules 2, 4, and 6 of the CPWM Program and concurrent continuing education training on a variety of public works topics. During breakfast and lunch, we will have general session speakers open to all conference attendees. Our 4th Annual Awards Banquet will be held Thursday night. It is a time to celebrate our profession and recognize outstanding public works leaders, projects of the year, and awareness efforts, representing the best achievements in public works in Georgia from 2017. To close out the conference, we want to offer all conference attendees a creative and meaningful way to give back to the community and engage in public works sustainability practices by participating in a much needed sand dune restoration project on St. Simons Island co-sponsored by the APWA Georgia Chapter and Glynn County.

Once again, I’m glad you chose to attend the 2018 APWA Georgia Chapter Annual Meeting. Together, we help fulfill the organization Mission Statement “APWA exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Working together, APWA and its membership contribute to a higher and sustainable quality of life.”

Andrew Parker
President, GA Chapter APWA
The APWA Georgia Chapter is proud to announce the dates and location for its newly revamped and reformatted Annual Meeting and Training Conference.

The new conference will feature a streamlined agenda where the full conference will take place over four days. CPWM courses and annual meeting sessions will take place concurrently, and tremendous speakers will be featured as part of general sessions taking place at breakfast and lunch.

Tuesday will feature over 25 vendors showcasing their products and new technologies through a rapid fire presentation in the morning and an expo in the Morgan Center during the afternoon.

Dates of Conference: **Begins at 7:30AM Tuesday, July 24 through Friday. Registration will be held Tuesday morning in the Morgan Center.**

The conference will be held at the historic Jekyll Island Club Hotel located at 371 Riverview Dr, Jekyll Island, GA 31527.

**CURRENT LIST OF SPEAKERS**

Our current list of confirmed speakers and sessions include:

- Michael Ayo, PE, City of Atlanta (Bridge Maintenance and Repair)
- Stan Brown, City Manager, City of Oakwood, Leadership and Management Committee, National APWA, Instructor, University of Georgia Carl Vinson Institute of Government (Asset Management – Continuing Education; Moderator: Incident Response on Special Events)
- Marci Campbell, Ed.D. Workforce Education, Public Service Assistant, University of Georgia Carl Vinson Institute of Government (CPWM- Module 6)
- Robert Drewry, Director of Public Works, Chatham County (Safety Planning and OSHA Requirements)
- Al Eckford, Volo Works (Emerging Technologies: Drones)
- Todd Edwards, Deputy Legislative Director for ACCG (Updates from ACCG for Public Works)
- Mark Ethun, Building Official, City of Decatur (Aiming High for High Performance Buildings)
- Felix Floyd, Facilities Maintenance Superintendent, City of Decatur, Instructor, University of Georgia Carl Vinson Institute of Government (CPWM- Module 2)
- John Gast, VP, Keck and Wood, Inc. (Happy Trail Culvert Replacement)
- Kevin Gentry, Streets and Drainage Superintendent, Athens Clarke County Government (Incident Response with Special Events – University of Georgia Football)
- Eddie Grant, Assistant Director of Special Events, City of Savannah (Incident Response with Special Events – St. Patrick’s Day)
- Adam Grist, CW Matthews Contracting Co. (I-85 Rebuild)
- Leigh Herald, PHR, SHRM-CP, Chatham County Government (Safety Planning and OSHA Requirements)
- Ken Holton, PE, Pavement Technology, Inc. (Pavement Preservation – Concepts and Rehabilitative Maintenance Options)
- Jeffrey Johnson, GIS Manager, City of Atlanta (Managing Public Works Assets with Current Technology)
- Pierre Johnson, PMO, Department of Public Works, City of Atlanta (Building a High Performance)
- Ronald Lampkin, Traffic Operations Manager, Augusta Richmond County (Incident Response with Special Events – Masters Golf Tournament)
• Kimberly Mallard, Emergency Preparedness Coordinator, City of Atlanta (Incident Response with Special Events – Peachtree Road Race and Super Bowl LIII)
• Jill Marilley, APWA National President-Elect
• Walt McBride, Senior Public Service Associate, University of Georgia Carl Vinson Institute of Government (CPWM – Module 2)
• Russell McMurry, Commissioner, Georgia Department of Transportation (Updates from GDOT)
• Michael McPherson, Government Relations Associate, GMA (Updates from GMA for Public Works)
• Robert Ramsey, Vice President, Disaster Recovery, GMC (Debris Management – Being Prepared)
• Eric Robinson, Public Service Associate, University of Georgia Carl Vinson Institute of Government (CPWM – Module 4)
• Ed Westbrook, Training and Exercise Program Manager, GEMA (Local Emergency Operation Center Concepts and Operations)
• Representatives from 26 Vendors (Vendor Rapid Fire and Showcase)

SUSTAINABILITY PROJECT

Friday, July 27, 1:30 p.m.

The GA APWA sustainability event will focus this year on beach resiliency. One of the primary measures to help protect shorelines from beach erosion and accretion is the natural build-up of sand dunes. To help encourage this process we will be placing sand fencing at one problem area of St Simons Island. The project area will be near the public beach access at Myrtle Street and Postell Ave. Glynn County Public Works will be supplying the material and tools to any volunteer interested in participating in this activity.

SCOPE

The conference has been designed to equip public works officials with the knowledge and skills they need to provide outstanding services to their clients in today’s local government setting.

MISSION STATEMENT

The mission of the Georgia Chapter of the APWA is to provide a forum for the exchange of information for professional development and to enhance quality of life through the effective delivery of services.

WHO SHOULD ATTEND

Public works directors, superintendents, water and wastewater managers, sanitation directors, engineers, and managers in other public works related fields.

CERTIFICATE OF PUBLIC WORKS MANAGEMENT PROGRAM

Today’s local government public works departments have many responsibilities and increasingly demanding citizen populations. Smart management is critical to service excellence.

The certificate program uses a practical approach to instruct public works managers and supervisors from all-sized communities so that they are more professional and knowledgeable about current management practices.

Participants will learn skills within the context of the local public works environment. University faculty members deliver the leadership and management program, and qualified public works practitioners provide the technical side of training.

The Vinson Institute and the Georgia Chapter of the APWA provide training opportunities in January and July of each year. Participants can earn 15 hours every January and an additional 15 hours every July.

Public works are vital to the quality of life of any size community. You can help ensure high standards of management through your participation in the Certificate of Public Works Management Program.
REQUIREMENTS
The Certificate of Public Works Management curriculum consists of six modules, totaling 90 hours of instruction. Upon completion of the six modules, participants will receive a certificate of completion from the University of Georgia’s Carl Vinson Institute of Government. They also will receive a certificate from the American Public Works Association indicating that they have completed an APWA recognized Institute.

CONTINUING EDUCATION REQUIREMENTS
The requirement for retaining your certificate status as “active” once you have received is to earn a total of 30 hours of continuing education every three years. To determine when you need to have your 30 hours of continuing education completed, check the date on your certificate and add 3 years.

CURRICULUM
The courses within the CPWM program fall into one of six modules.

Module One Fundamentals of Public Works
- History and Function of Public Works
- Public Works Services
- Risk Management and Workplace Safety

Module Two The Political Environment of Public Works
- Political Values and Decision-Making
- The Role of Public Services in a Democratic Society
- Creating Public Value in Local Government

Module Three Legal and Ethical Issues in Public Works
- Legal Issues in Public Works
- Ethics
- Power and Influence

Module Four Leadership and Management
- Fundamentals of Leadership and Management
- Theories of Leadership
- Applied Leadership

Module Five Managing Service Delivery in Public Works
- Effective Communication
- Customer Service and Conflict Resolution
- Managing Budgets

Module Six Process Improvement in Public Works
- Strategic Planning
- Project Management
- Measuring Performance

PARTICIPANT RECOGNITION
Participants will be awarded continuing education units (CEUs). One unit is awarded for each ten hours of instruction/educational time, with decimal units given for less than ten hours. These units are accumulated on a permanent record for each individual at the University of Georgia. Transcripts of CEUs and course completion checks for classes taken through Carl Vinson Institute of Government are available online at [www.cvlog.uga.edu/trainingrecords](http://www.cvlog.uga.edu/trainingrecords).
REQUIRED CURRICULUM
The conference fee of $495.00 includes instructional costs, materials, breaks, four breakfasts, three lunches for registered attendees. The deadline for registration is July 6, 2018. Registrations will be accepted after this date on a space available basis, please contact Jean Lord at (706) 542-9534 or via email to check on availability of a course.

Please register online by visiting the Carl Vinson Institute of Government website at www.cviog.uga.edu/publicworks and pay by credit card. You may be prompted to request a password to access the online registration system. Once you have received the password, you may view and update your profile and register for the conference.

If you are unable to register online and pay by credit card, please complete a registration form and mail it with a check to the address listed on the form. We cannot accept credit card payments through the mail; payment by credit card is available only via the online method and is the preferred method of payment.

Payment of fees must be received before space can be confirmed. Confirmation will be sent to the email address listed on the registration form.

CANCELLATION AND REFUND POLICY
Written notice of cancellation must be postmarked/dated no later than June 30, 2018, to receive a full refund of registration fees. Written requests postmarked/dated between July 1, 2018, and July 6, 2018, will be assessed a 25% administrative fee, and requests postmarked/dated after July 6, 2018, are not eligible for a refund. Registrants who fail to attend, cancel, or send a substitute are liable for the full registration fee. Substitution of participant is encouraged over cancellation. To cancel registration or send a substitute, please send notification to Jean Lord at lordj@uga.edu, via fax at (706) 542-2176, or by mail at Carl Vinson Institute of Government, University of Georgia, 201 N. Milledge Avenue, Athens, GA 30602-5482.

LODGING
All lodging will be subject to the $5.00 state transportation fee and any applicable taxes. This fee is not tax exempt. In order for the state and hotel/motel taxes to be waived each guest must present the completed state tax exemption certificate and the local hotel/motel excise exemption certificate. If pets are allowed at the lodging facility there may be an additional fee.

***Check with each hotel on their cancellation policies****

Jekyll Island Club Hotel (group code/confirmation number: American Public Works Association/7372738)
(80 rooms) – Conference site
371 Riverview Drive
Jekyll Island, GA 31527
(912) 635-2600
(800) 535-9547
Standard and Deluxe Rooms: $179.00
Suites: $279.00
- $15.00 resort fee per room per night
- Reservations must be made by 5:00 p.m. on June 22, 2018 to receive the group rate by calling (912) 635-2600 or (800) 535-9547
- Reservations must be guaranteed by a credit card.
- Check in 4:00 p.m.; Check out 12:00 p.m.
- Over two adult guests per room is an additional $25.00 per person per night; children 17 and under are complimentary in the room with an adult.
- Rollaways are an additional $25.00 each per night.
OVERFLOW LODGING FACILITIES


371 Riverview Drive
Jekyll Island, GA 31527
(912) 635–2600
(800) 535–9547
Suites: $299.00

- $15.00 resort fee per room per night
- Reservations must be made by 5:00 p.m. on June 22, 2018 to receive the group rate by calling (912) 635–2600 or (800) 535–9547
- Reservations must be guaranteed by a credit card.
- Check in 4:00 p.m.; Check out 12:00 p.m.
- Over two adult guests per room is an additional $25.00 per person per night; children 17 and under are complimentary in the room with an adult.
- Rollaways are an additional $25.00 each per night.

**Hampton Inns and Suites** (group code: American Public Works Association) (30 rooms)

200 S. Beachview Drive
Jekyll Island, GA 31527
(912) 635–3733
Standard room: $214.00
Suite: $234.00

- Reservations must be made by 5:00 p.m. on June 22, 2018 to receive the group rate by calling (800) 426–7866
- Reservations must be guaranteed by a credit card.
- Check in 4:00 p.m.; Check out 11:00 a.m.
- Continental breakfast included
- Pets allowed with an additional fee (contact hotel for additional information)
- Complimentary shuttle service to any Jekyll Island destination from 8:00 a.m. – 10:00 p.m.

**Holiday Inn Resort** (group code American Public Works Association Georgia Chapter) (50 rooms)

701 N. Beachview Drive
Jekyll Island, GA 31527
Islandview: $179.00
Oceanview: $199.00
Oversized Oceanview: $219.00 (room includes microwave, small refrigerator, private patio or balcony)
Oceanfront Suite: $269.00 (room includes sitting area, kitchenette, private balcony)

- $11.00 resort fee per room per night
- Reservations must be made by 5:00 p.m. on June 22, 2018 to receive the group rate by calling (912) 635–2211
- Reservations must be guaranteed by a credit card.
· Check in 4:00 p.m.; Check out 11:00 a.m.
· Pets allowed with an additional fee (contact hotel for additional information)
· Rollaways additional $15.00 per day/night and pak-n-plays an additional $5.00 per day/night

**Villas by the Sea** (group code American Public Works Association Georgia Chapter) (25 rooms)

701 N. Beachview Drive  
Jekyll Island, GA  31527  
800-841-6262

<table>
<thead>
<tr>
<th>Room Type/# in Block</th>
<th>Islandside/Rate</th>
<th>Oceanside/Rate</th>
<th>Occupancy/Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mini Villa/Studio (5)</td>
<td>$139.00</td>
<td>NA</td>
<td>1-2</td>
</tr>
<tr>
<td>One Bedroom (10)</td>
<td>$165.00</td>
<td>$175.00</td>
<td>1-2</td>
</tr>
<tr>
<td>Two Bedroom (5)</td>
<td>$219.00</td>
<td>$235.00</td>
<td>1-4</td>
</tr>
<tr>
<td>Three Bedroom(5)</td>
<td>$315.00</td>
<td>$329.00</td>
<td>1-6</td>
</tr>
</tbody>
</table>

· 5% resort fee per room per night
· Reservations must be made by 5:00 p.m. on June 22, 2018 to receive the group rate by calling (912) 635-2211
· One night’s deposit required upon making reservation, if deposit not paid by June 22, room will be released.
· Check in 4:00 p.m.; Check out 11:00 a.m.

**SPECIAL NEEDS**
If you require special services, special facilities, or dietary considerations, please contact Jean Lord at (706) 542-9534 or via email at lordj@uga.edu.

**SPONSORED BY**
Georgia Chapter of American Public Works Association  
The University of Georgia’s Carl Vinson Institute of Government

**CONFERENCE INFORMATION**
Jean Lord, Program Event Manager  
Carl Vinson Institute of Government  
201 N. Milledge Avenue  
Athens, GA 30602-5482  
(706) 542-9534  
lordj@uga.edu
CONFERENCE AGENDA

Monday, July 23rd
Noon – 6:00pm Vendor Registration and Setup

Tuesday, July 24th
7:30am Registration (Participants)
7:30am – 9:00am Breakfast (Continental)
8:45am – 9:00am Welcome and Introductions
Speaker(s):
Andrew Parker, President
Lawrence Jeter, President-Elect
9:00am – 12:00 p.m. Vendor Rapid Fire (5 minutes/vendor)
10:05am – 10:20am Break
12:00pm Lunch (Box Lunch)
1:30pm – 4:00pm Non-compete Vendor Expo
4:30pm – 6:30pm Reception, Door prizes (must be present to win)
Beverages & Light Hors d’Oeuvres
6:30 p.m. YP Networking Dinner
Location TBD

Wednesday, July 25th
7:30am – 9:00am Breakfast
8:00am – 8:55am General Session
Speaker(s):
Stan Brown, Leadership and Management, Director at Large, National APWA
Jill Marilley, President-Elect, National APWA
8:55am – 9:00am  Announcements

9:00am – 12:15pm  CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
A. The Role of Public Services in a Democratic Society (Module 2)
B. Theories of Leadership (Module 4)
C. Measuring Performance (Module 6)
D. Continuing Education – Local Emergency Operation Center Concepts and Operations (3.0 hours)

10:25am -10:35am  Break

12:15pm – 1:30pm  Lunch

12:30pm – 1:30pm  Presenter(s):
Todd Edwards, Michael McPherson
Updates from ACCG and GMA

1:45pm – 5:00pm  CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
A. The Role of Public Services in a Democratic Society (Module 2)
B. Theories of Leadership (Module 4)
C. Measuring Performance (Module 6)
D. Continuing Education Safety Planning and OSHA Requirements (Early Afternoon) 1.0 hour
E. Continuing Education - Emerging Technologies (Drones) (Mid Afternoon) 1.0 hour
F. Continuing Education – Emerging Technologies Aiming High for High Performance Buildings (Late Afternoon) 1.0 hour

3:10pm - 3:25pm  Break

Thursday, July 26th

7:30am – 9:00AM  Breakfast
Speaker:
Russell McMurray, Commissioner, GDOT
Updates from GDOT
9:00am – 12:15pm
CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
A. Creating Public Value (Module 2)
B. Applied Leadership (Module 4)
C. Project Management (Module 6)
D. Continuing Education – Debris Management - Being Prepared (Early Morning) 1.0 hour
E. Continuing Education - Asset Management (Mid-Morning) 1.0 hour
F. Continuing Education – Grant Funding - Culvert Replacement (Late Morning) 1.0 hour

10:25am - 10:35am
Break

12:10pm – 1:30pm
Lunch

12:30pm – 1:30pm
Presenter(s):
Adam Grist, CW Matthews
I-85 Rebuild

1:45pm – 5:00 pm
CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
A. Creating Public Value (Module 2)
B. Applied Leadership (Module 4)
C. Project Management (Module 6)
D. Continuing Education – Managing Public Works Assets with Current Technologies (Early-Afternoon) 1.5 hours
E. Continuing Education – Incident Response with Special Events (Late Afternoon) 1.5 hours
   • Augusta – Masters Golf Tournament
   • Atlanta – Peachtree Road Race and Super Bowl LIII
   • Athens – UGA Football Games
   • Savannah – St. Patrick’s Day

3:10pm - 3:25pm
Break

6:30pm – 9:30pm
Awards Ceremony and CPWM Presentations
**Friday, July 27th**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00am – 7:30am</td>
<td>Executive Committee Meeting</td>
</tr>
<tr>
<td>7:30am – 9:00am</td>
<td>Breakfast</td>
</tr>
<tr>
<td>8:00am – 9:00am</td>
<td>Annual Business Meeting</td>
</tr>
<tr>
<td>9:00am – 12:15pm</td>
<td>CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS</td>
</tr>
<tr>
<td></td>
<td>A. Political Values and Decision Making (Module 2)</td>
</tr>
<tr>
<td></td>
<td>B. Leadership and Management (Module 4)</td>
</tr>
<tr>
<td></td>
<td>C. Strategic Planning (Module 6)</td>
</tr>
<tr>
<td></td>
<td>D. Continuing Education – Building a High Performing Organization</td>
</tr>
<tr>
<td></td>
<td>(Early Morning) 1.0 hour</td>
</tr>
<tr>
<td></td>
<td>E. Continuing Education – Pavement Preservation – Concepts and</td>
</tr>
<tr>
<td></td>
<td>Rehabilitative Maintenance Options (Mid-Morning) 1.0 hour</td>
</tr>
<tr>
<td></td>
<td>F. Continuing Education – Bridge Maintenance and Repair (Late Morning)</td>
</tr>
<tr>
<td></td>
<td>1.0 hour</td>
</tr>
<tr>
<td>10:25am – 10:35am</td>
<td>Break</td>
</tr>
<tr>
<td>12:15 pm – 1:15 pm</td>
<td>Lunch on your own</td>
</tr>
<tr>
<td>1:30 p.m.</td>
<td>Sustainability Project (St. Simons Island Sand Dunes Repair)</td>
</tr>
</tbody>
</table>