


Dear GLGPA,

On behalf of the Board of Directors and Officers, welcome to the Georgia Local Government Personnel Association’s 2020 Fall Conference at Great Wolf Lodge! I am excited for this opportunity together with all the adversity that has come our way during our 45th year of existence. Look at it this way: this global pandemic has proven that we are, and have always been, essential professionals and that we can still learn and develop with the support, tools, and resources needed to tackle COVID-19.

Great Wolf Lodge is an amazing venue for our conference and they have been very proactive in implementing health and safety protocols that will help keep you safe during your stay. You can unwind and relax in this atmosphere and still socially distance for personal safety. Let us not forget that we are still in celebratory mode for achieving 45 years of promoting professional personnel management throughout local government in Georgia.

We have decided to continue this year’s theme as “The 20/20 Vision of HR.” As we give ourselves a break from day-to-day practitioner life, try to focus on your purpose as an HR professional and how you will make an impact in this next decade. We realize this conference will be an adjustment of the norm, but rest assured we have taken into consideration your safety and well-being, as well as your feedback, to continue with professional development during these uncertain times.

While you are here, please take advantage of every opportunity to enhance your knowledge by attending a variety of classes, networking in a safe and precautionous way with your local government personnel professionals, and reinvigorating your career through continuing education hours.

In closing, without the continued support of our members, there would be no GLGPA. Thank you for your relentless engagement at our conferences, roundtables, and meetings. Your feedback helps guide the decision making of the Board of Directors and Officers. We also want to thank the Carl Vinson Institute of Government for their commitment to serving our members throughout the years.

I am extremely grateful for the opportunity to be a part of this very special conference as President. You have my personal pledge that I will continue to lead with integrity, transparency, and trust.

Here’s to celebrating the next 45 years!

With gratitude,

President, GLGPA

Tea Allston-Bing, MBA, CHRM, ACHRM, PHR, SHRM-CP
COPE The Fall Conference provides GLGPA members the opportunity to improve technical proficiencies, build managerial skills, and exchange information with peers in an informal but professional setting.

PARTICIPANT RECOGNITION
Participants will be awarded Continuing Education Units (CEUs), which will be on record at the University of Georgia. One unit per 10 hours of instruction is awarded, with decimal units given for less than 10 hours. For instructions on how to access your CEU transcript for classes taken through the Carl Vinson Institute of Government, go to https://register.cviog.uga.edu/eCSProd1/SignIn.aspx.

REGISTRATION
Due to the health and safety guidelines currently in place at Great Wolf Lodge, overall attendance for the 2020 Fall Conference will be capped at 110. This will also impact breakout sessions so be sure to sign up for your desired sessions as soon as possible.

The full conference fee for active GLGPA members of $435.00 includes all instructional costs and materials as well as breaks, three breakfasts and two lunches for registered attendees. For those who are not members of GLGPA the full conference fee of $535.00 will also include all instructional costs and materials, as well as breaks, three breakfasts and two lunches for registered attendees. If you care to include a guest(s) in the group meals, please indicate meal selections on the registration form, and submit a separate check for the cost of guest meals.

Please register online by visiting the Carl Vinson Institute of Government website at http://cviog.uga.edu/glgpa and pay by credit card. You will be prompted to request a password to access the online registration system. Once you have received the password, you can view and update your profile and register for the conference.

If you are unable to register online and pay by credit card, please download and complete the registration form and mail it with a check to the address listed on the form. We cannot accept credit card payments through the mail; payment by credit card is available only via online registration.

Payment of fees must be received before enrollment in the conference can be confirmed. Confirmation will be sent to the address listed on the registration form.
ONE-DAY REGISTRATION FEE
The option of a one-day registration fee for active GLGPA members’ of $235.00 is available to those members who select a single course to complete a certificate level or who are able to attend only one day of the conference on Wednesday or Thursday. The fee includes instructional costs, materials, breaks, and meals noted on the agenda for that day. For those who are not members of GLGPA the one-day registration fee of $335.00 will include instructional cost, materials, breaks and meals noted on the agenda for that day. If you need to take classes on Wednesday and Thursday, you must submit the full registration fee.

BOARD OF REGENTS ATTENDANCE POLICY
The Carl Vinson Institute of Government, a unit of the University of Georgia, and governed by the Board of Regents, provides continuing professional educational hours in several subject areas and certificate and/or certification programs. The Institute of Government is required by the Board of Regents to maintain an attendance policy during the training sessions. Attendance during your class sessions will be monitored and you are expected to be in your session at all times with the exception of scheduled breaks and meals. Credit will only be awarded to participants who adhere to the attendance policy and complete any other course requirements.

CANCELLATION AND REFUND POLICY
Written notice of cancellation must be postmarked/dated no later than October 25, 2020, to receive a full refund of registration fees. Written requests postmarked/dated between October 26 and November 2 will be assessed a 25% administrative fee, and requests postmarked/dated after November 2 are not eligible for a refund. Registrants who fail to attend, cancel, or send a substitute are liable for the full registration fee. Substitution of participant is encouraged over cancellation. To cancel registration or send a substitute, please notify Tiffany Sargent at tiffany.sargent@uga.edu or via mail at Carl Vinson Institute of Government, University of Georgia, 201 N. Milledge Avenue, Athens, GA 30602-5482.

LOCATION
The 2020 GLGPA Fall conference will be held at Great Wolf Lodge, 150 Tom Hall Pkwy, LaGrange, GA 30240. All guests will be required to sign a Guest Physical Questionnaire within 24 hours of arrival. For more information about the facility, please visit their website at https://www.greatwolf.com/georgia; for specific health and safety guidelines currently in place at Great Wolf Lodge, please visit https://www.greatwolf.com/health-and-safety
LODGING
Governor Nathan Deal signed a transportation bill on Monday, May 4, 2015, that will affect your lodging reservation during the conference. The new bill creates a statewide fee of $5.00 per night per room on all hotel lodging rooms, effective as of July 1, 2015. This fee is not tax exempt.

A block of rooms has been reserved at Great Wolf Lodge, 150 Tom Hall Pkwy, LaGrange, GA 30240. Make your room reservation directly at 1-844-473-9653. The conference rate (inclusive of waterpark access) for single/double guest rooms is $107.00 plus state and local taxes and $5 per room, per night state hotel-motel fee and the $19.99 daily resort fee. The room block will close on October 16, 2020. When you make your reservation, you must reference Group Block Code: 2011GLGP. Check-in is at 4:00 p.m.; checkout is at 11:00 a.m.

Submit completed tax forms 14-21 Days Prior to Arrival to gataxforms@greatwolf.com. Great Wolf Lodge in turn will email you an Updated Confirmation Letter with your Total Amount Due per reservation. Please put GLGPA Guest Tax Exempt Form in the subject line and include the guests full name and/or confirmation number for each reservation. The forms MUST be filled out completely and the names must match that of the reservation.

PARKING
Great Wolf Lodge offers Self-Parking for guests and attendees.

DOOR PRIZES
GLGPA no longer requests individuals to bring door prizes.

CONFERENCE INFORMATION
If you have questions concerning your courses or progress in the certificate program, contact:

Dan Lasseter – course and program information
(706) 542-6653 or danl@uga.edu
Carl Vinson Institute of Government

SPECIAL NEEDS
If you have a medical or dietary inquiry, need information concerning cancellations/substitutions, or receipt of conference registration, contact:

Tiffany Sargent – conference logistics
(706) 542-0402 or tiffany.sargent@uga.edu
Carl Vinson Institute of Government
<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td><strong>Tuesday, November 17</strong></td>
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<tr>
<td>GLGPA Board of Directors Meeting</td>
<td>12:00 pm – 2:00 pm</td>
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<td>Exhibitor Set-up</td>
<td>3:00 pm – 5:00 pm</td>
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<td>Early Conference Registration</td>
<td>3:00 pm – 5:00 pm</td>
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<td>First-time Attendee/New Member Orientation</td>
<td>5:00 pm – 6:00 pm</td>
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<td>Dinner on your own</td>
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<td><strong>Wednesday, November 18</strong></td>
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<tr>
<td>Breakfast</td>
<td>7:00 am – 8:30 am</td>
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<td>Conference Registration</td>
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<td>Welcome and Announcements</td>
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<td><strong>Concurrent Sessions</strong></td>
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<tr>
<td>Foundations of Public HR</td>
<td>8:30 am – 9:15 am</td>
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<tr>
<td>Prerequisite (12 hours)</td>
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<tr>
<td>Meg Blubaugh</td>
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<td>Human Resource Director – Risk Manager, City of Newnan</td>
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<td>Kenneth Carter</td>
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<td>Human Resource Director, Houston County Board of Commissioners</td>
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Wednesday, November 18 (continued)

Job Analysis for Training, Testing, and Promotional Assessments
Level I (6 hours)
Dan Lasseter
Public Service Associate
Carl Vinson Institute of Government

Managing Risk and Controlling Loss
Level I (6 hours)
Rita Odom
Risk Management and HR Director (Retired)
City of Rome

Budgeting Methods and Strategies
Advanced Track (6 hours)
Scott Callan, CPSM, CF APMP
President and Co-Founder
CalStrat Consulting LLC

Employment Law
Continuing Education (6 hours CEU Credit)
Megan Martin
Attorney
Jarrard & Davis, LLP

10:15 am – 10:30 am  Break

10:30 am – 11:45 am  Foundations of Public HR Management (continued)
Job Analysis for Training, Testing, and Promotional Assessments
Managing Risk and Controlling Loss (continued)
Budgeting Methods and Strategies (Advanced Track) (continued)
Employment Law (Continuing Education) (continued)
Wednesday, November 18 (continued)
12:00 pm – 1:00 pm  Lunch

1:00 pm – 2:30 pm  Foundations of Public HR Management (continued)
Job Analysis for Training, Testing, and Promotional Assessments
Managing Risk and Controlling Loss (continued)
Budgeting Methods and Strategies (Advanced Track) (continued)
Employment Law (Continuing Education) (continued)

2:30 pm – 2:45 pm  Break

2:45 pm – 5:00 pm  Foundations of Public HR Management (continued)
Job Analysis for Training, Testing, and Promotional Assessments
Managing Risk and Controlling Loss (continued)
Budgeting Methods and Strategies (Advanced Track) (continued)
Employment Law (Continuing Education) (continued)

Dinner on your own
Thursday, November 19
7:00 am – 8:30 am  Breakfast

Conference Registration

Concurrent Sessions
8:30 am – 10:15 am  Foundations of Public HR
Prerequisite (12 hours)
Meg Blubaugh
Human Resource Director – Risk Manager
City of Newnan
Kenneth Carter
Human Resource Director
Houston County Board of Commissioners

Employee Recruitment and Selection
Level I (6 hours)
Trinija Martin
Deputy Director of Human Resources
Wake County, NC

Components of Budgeting
Level I (6 hours)
Tracy Arner
Financial Management Program Manager
GTED, Carl Vinson Institute of Government

Organizational Performance Measures
Advanced Track (6 hours)
Scott Callan, CPSM, CF APMP
President and Co-Founder
CalStrat Consulting LLC

Creating a Great Employee Experience through Culture, Health and Wellness
Continuing Education (6 hours CEU Credit)
Elizabeth Krystyn  Patricia Fuller
Founding Partner  Director, Wellness Engineering
BKS Partners  BKS Partners
Thursday, November 20 (continued)

10:15 am – 10:30 am  Break

10:30 am – 12:00 pm  Foundations of Public HR Management (continued)
                    Employee Recruitment and Selection
                    Components of Budgeting (continued)
                    Organizational Performance Measures (Advanced Track) (continued)
                    Creating a Great Employee Experience through Culture, Health and Wellness (Continuing Education) (continued)

12:00 pm – 1:00 pm  Lunch

1:00 pm – 2:30 pm  Foundations of Public HR Management (continued)
                    Employee Recruitment and Selection
                    Components of Budgeting (continued)
                    Organizational Performance Measures (Advanced Track) (continued)
                    Creating a Great Employee Experience through Culture, Health and Wellness (Continuing Education) (continued)

2:30 pm – 2:45 pm  Break
Thursday, November 19 (continued)
2:45 pm – 4:00 pm Foundations of Public HR Management (continued)
   Employee Recruitment and Selection
   Components of Budgeting (continued)
   Organizational Performance Measures (Advanced Track) (continued)
   Creating a Great Employee Experience through Culture, Health and Wellness (Continuing Education) (continued)

Dinner on your own
In lieu of our usual group dinner, GLGPA will be providing you with a $25 gift card towards dinner expenses.

Friday, November 20
7:00 am – 8:30 am Breakfast
8:30 am – 9:00 am General Session
   Certificate Presentations
   Vendor Door Prizes
9:00 am – 10:30 am Motivational Speaker
   Steve Dennis
   Executive Director
   The John Maxwell Team
10:30 am – 11:30 am Wrap-Up and Closing
Thank you to our subject matter experts and closing plenary speaker!

Tracy Arner
Meg Blubaugh
Scott Callan
Ken Carter
Elizabeth Krystyn
Dan Lasseter
Megan Martin
Trinija Martin
Rita Odom
Dr. Patricia Fuller
Steve Dennis