February 2-4, 2020  
The Jekyll Island Convention Center  
75 North Beachview Dr. | Jekyll Island, GA 31527

**Registration**
- Registration fee: $490  
- Registration fee one day: $260 (Monday or Tuesday)  
- Registration link: [http://www.cviog.uga.edu/clerks](http://www.cviog.uga.edu/clerks)

**Lodging**
A block of rooms is held at each of the following hotels until the specified dates for each hotel or until all rooms have been reserved, whichever comes first.

**Hampton Inn & Suites Jekyll Island**
- 200 South Beachview Drive  
- Jekyll Island, GA 31527  
- Phone for registration: 1-800-426-7866  
- Rates: $137-$157 + applicable taxes and $5.00 per night state fee  
- Block Code/Group Name: GA Clerks Education Institute or GAI  
- Block rate deadline: January 2, 2020

**Home2 Suites by Hilton Jekyll Island**
- 101 Ocean Way  
- Jekyll Island, GA 31527  
- Phone for registration: (912) 635-2202  
- Rates: $129 + applicable taxes and $5.00 per night state fee  
- Instructions for reservations by phone:  
  - Call Hilton Reservations @ 800/774-1500  
  - Specify this is a Group Reservation for the  
  - Hotel Name: Home2 Suites by Hilton Jekyll Island  
  - Group Name: GA Clerks Education Institute Spring Conf. 2020  
  - Group Code: CEI  
- Instructions for online reservations:  
  - Go to: [www.home2jekyllisland.home2suitesbyhilton.com](http://www.home2jekyllisland.home2suitesbyhilton.com)  
  - Enter Arrival, and Departure Dates  
  - Click on “+” Add Special Rate Code  
  - Under “Group Code” enter “CEI”  
  - Select “Check Rooms & Rates” (Each Room Type will show your Group Name, and Rate)  
  - Select your Room Type, and enter your personal information**  
- Block rate deadline: January 5, 2020
Jekyll Island Club
371 Riverview Drive
Jekyll Island, GA 31527
Phone: 912.635.2600  800.535.9547
Email: reservations@jekyllclub.com
Reservation link: http://www.jekyllclub.com/group-reservations/
Group Name: Georgia Clerks Education Institute
Submit the form and a reservationist will get back with you to guarantee.
Group Number: 19152738
Rates: $169-$329 + applicable taxes and $5.00 per night state fee
Block rate deadline: January 2, 2020

Westin Hotel
110 Ocean Way
Jekyll Island, GA 31527
Phone number for registration: 1-888-625-4988
Group name:  Georgia Clerks Education Institute 2020 Meeting
Registration link: https://www.marriott.com/event-reservations/reservation-link.mi?id=1553626856453&key=GRP&app=resvlink
Rates:  $128 - $279 + applicable taxes, $15 per night resort fee, and $5.00 per night state fee
Block rate ends: January 2, 2020
*Note that the Westin does not have rooms available for Tuesday night. If you plan on departing Wednesday, you may want to consider other lodging*

Guest Meals
Guest meal requests will be accepted through pre-registration and must be paid for in advance. Guest meal requests will not be accepted on site.

Door Prizes
The door prize drawings on Tuesday morning are sponsored and administered by the hospitality committees of the Georgia County Clerks Association and Georgia Municipal Clerks Association. Door prize gifts are to be placed on the stage no earlier than Tuesday morning in Ballroom FH. Please see a hospitality committee member with any questions. Each clerk is requested to bring a door prize for this event.

Course Materials and Conference Agenda
Course materials and the conference agenda will be posted at http://www.cviog.uga.edu/clerks on or before January 24, 2020.

Questions?
Contact Claire Kinane, Director, Georgia Clerks Education Institute
Phone: 706.542.3887
Email: kinane@uga.edu
Help us share critical training information

If you know a new clerk or finance officer in a nearby community, please contact Claire Kinane at kinane@uga.edu so that we can make sure they receive this important training information.

The Georgia County Clerk’s Association (GCCA) was organized nearly 50 years ago to create a coordinated interest among County Clerks and their Boards of Commissioners in county affairs, and to promote the welfare of county government in general.

It is the goal of the organization to better acquaint the general public with difficulties faced in efforts to provide government services at the local level. Likewise, the association seeks the cooperation of every county and state official, as well as residents of Georgia, in efforts to provide methods that will enable them to meet the new challenges and demands placed on county governments. To learn more about GCCA, visit www.georgiacca.com.

The Georgia Municipal Clerks Association (GMCA) is a professional association comprised of people just like you—City Clerks and Finance Officers—from all across Georgia. Founded in 1956 in Athens, Georgia, GMC/FOA has over 60 years of experience improving the professionalism and education of City Clerks and Finance Officers. GMCA has grown to exceed 500 members representing small and large municipalities.

The purpose of GMCA is to promote professionalism, integrity, and excellence in the Office of the Clerk by providing educational training opportunities and professional development, exchanging ideas and experiences, to strengthen and support its Membership, and to enhance its image. To learn more about GMCA, visit www.gmcfoa.com.