Charter Schools

Financial Management Certification Program

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The University of Georgia’s Carl Vinson Institute of Government offers the Charter Schools Financial Management Certification Program for charter school leaders and personnel who are responsible for:

- School Budgets
- Accounting
- Purchasing
- Payroll Processing

and ensuring school financial policies are in line with state and federal laws.
### 2019-2020 COURSE SCHEDULE:

Each course day runs from 9 a.m. to 4 p.m.

The University of Georgia’s Carl Vinson Institute of Government worked with the Georgia Department of Education, the State Charter Schools Commission, and the Georgia Charter Schools Association to create relevant material for this certification.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>COST</th>
<th>DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchasing</td>
<td>$219 per attendee</td>
<td>November 12, 2019</td>
<td>Administrative Offices of the Courts&lt;br&gt;244 Washington St., 3rd Floor&lt;br&gt;Atlanta, Georgia 30334</td>
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<tr>
<td>Payroll Administration</td>
<td>$219 per attendee</td>
<td>November 13, 2019</td>
<td>Georgia Technology Authority&lt;br&gt;47 Trinity Avenue, 7th Floor&lt;br&gt;Atlanta, Georgia 30334</td>
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<tr>
<td>Budgeting for Charter Schools</td>
<td>$219 per attendee</td>
<td>February 19, 2020</td>
<td>Administrative Offices of the Courts&lt;br&gt;244 Washington St., 3rd Floor&lt;br&gt;Atlanta, Georgia 30334</td>
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<td>Writing Financial Policies</td>
<td>$219 per attendee</td>
<td>February 20, 2020</td>
<td>Georgia Technology Authority&lt;br&gt;47 Trinity Avenue, 7th Floor&lt;br&gt;Atlanta, Georgia 30334</td>
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<td>Internal Controls</td>
<td>$219 per attendee</td>
<td>May 5, 2020</td>
<td>Administrative Offices of the Courts&lt;br&gt;244 Washington St., 3rd Floor&lt;br&gt;Atlanta, Georgia 30334</td>
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<td>Introductory Accounting</td>
<td>$399 per attendee</td>
<td>July 21–23, 2020</td>
<td>Georgia Technology Authority&lt;br&gt;47 Trinity Avenue, G-10&lt;br&gt;Atlanta, Georgia 30334</td>
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### Program Overview
- The program consists of 6 required courses
- Participants must pass an online exam for each class
- Participants are given 3 years to complete all courses
- Once certification is earned, 12 hours of continuing professional education is required every 2 years to maintain certification

### Continuing Education Courses

**Annual GAAP Update Webinar**
January 16, 23 & 30, 2020
$119 per attendee

**Preventing and Detecting Fraud in Charter Schools Webinar**
March 17, 2020
$199 per attendee

The State Charter Schools Commission of Georgia offers full scholarships to participants.
Visit: [www.cviog.uga.edu/charterfinance](http://www.cviog.uga.edu/charterfinance) for more information.

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