First, I would like to Thank you for your “Public Works Service” and welcome you to the 68th Annual Meeting of the Georgia Chapter of the American Public Works Association. This year’s theme for National Public Works Week is, Public Works, It Starts Here. It is apparent, through your commitment to our chapter; we have taken this theme to heart. For the last two years, we have held our annual meeting on Jekyll Island. Each year we have expanded and made this event better by providing quality educational opportunities, relevant vendor and equipment supplier interactions, and exceptional facilities that enhance the overall experience. This year is no exception. We have outgrown our past event facilities and will be hosting our conference meetings in the beautiful Jekyll Island Convention Center, which just happens to sit less that 50-yards from the beach. I pray that this will not be a distraction.

I appreciate your willingness to take time out of your busy schedules to attend this conference and want to thank the many agencies that provided funding and time away from work in support of this Chapter event. I can soundly say that you will not return to your respective agencies empty handed. The Georgia Chapter of APWA is strong and thriving with a membership that currently stands at 617 members. We have nine branches spread across 11 districts throughout the state. Each branch holds regular meetings that serve as additional networking and learning opportunities. Our Branch Presidents welcome and extend an open invitation to all that would like to attend one of these branch meetings.

Our agenda for the conference will start with a Vendor Expo Tuesday morning. We expect to have over 50 vendors and equipment supplies on hand to answer questions, showcase new equipment, and highlight new and emerging technologies. A golf tournament will be held in the early afternoon for those brave enough to endure the heat. The early evening will provide an opportunity to burn off excess energy with the first of what we plan to be an annual event, a 5K Sunset walk/run, and we will conclude the day's events with a Young Professionals Reception.

The remaining conference days will provide intense training sessions featuring Modules 1, 2, 4, and 6 of the Certificate of Public Works Management Program (CPWM) and 13 continuing education sessions on subjects that include Leadership, Health Safety, and Emergency Operations and Planning just to name a few. We have keynote speakers scheduled during lunch on Wednesday and Thursday to update us on a range of issues from a state legislative perspective, the American Public Works Association’s strategic vision and priorities, and some valuable insight into pavement management systems and processes. Our Annual Awards Banquet will be held Thursday night where we will honor outstanding leadership and celebrate the best project achievements in the Public Works Profession throughout the State in 2018. We will closeout out the conference with a beach band stabilization project on St. Simons Island to support sustainability efforts in line with our State Chapter and National Association Strategic Initiatives.

Once again, I want to Thank you for your “Public Works Service” and I am extremely excited that you chose to spend a week of your time in support of the GA APWA Chapter and this conference which ultimately supports you and the valuable services you provide.

Lawrence Jeter
President, GA Chapter APWA
The APWA Georgia Chapter is proud to announce the dates and location for the 2019 Annual Meeting and Training Conference.

The conference will feature a streamlined agenda where the full conference will take place over four days. CPWM courses and annual meeting/continuing education sessions will take place concurrently, and in addition, we have scheduled tremendous speakers as part of the continuing education sessions and guest speakers during lunch.

On Tuesday, vendors will display their products in the exhibit hall with an opportunity to display large equipment in the parking lot. The morning will feature a rapid-fire presentation from the vendors and the exhibit hall will be open in the afternoon. The vendors may schedule optional networking opportunities in the afternoon.

The location for this year’s conference will be the **Jekyll Island Convention Center** beginning at 7:30 a.m., Tuesday, July 9 and concluding on Friday, July 12. Registration will begin Tuesday morning at the Jekyll Island Convention Center, Marshside Registration Desk. The convention center is located at 75 N. Beachview Drive, Jekyll Island, GA 31527.

**CURRENT LIST OF SPEAKERS**

Our current list of confirmed speakers and sessions include:

- Peggy Allen, Public Works Deputy Director, DeKalb County (Managing a Storm Water Utility)
- Michael Ayo, PE, Bridge Engineer, City of Atlanta (Bridge Maintenance: Case Study Spring Street)
- Stan Brown, City Manager, City of Oakwood, Leadership and Management Committee, National APWA, Instructor, University of Georgia Carl Vinson Institute of Government (Leadership – Continuing Education)
- Caroline Dickey, Graduate Research Assistant, Carl Vinson Institute of Government (Trends in the Public Work fields)
- Robert Drewry, Director of Public Works, Chatham County (Safety Planning)
- Todd Edwards, Deputy Legislative Director of ACCG (Updates from ACCG for Public Works)
- Felix Floyd, Facilities Maintenance Superintendent, City of Decatur, Instructor, University of Georgia Carl Vinson Institute of Government, (CPWM – Module One)
- Leigh Herald, PHR, SHRM-CP, Chatham County (Safety Planning)
- Ken Holton, Technical Consultant, Pavement Technology, Inc. (Pavement Maintenance)
- Alia Johnson, Engineer Principal/Project Manager, DeKalb County (Waste Water Systems)
- Sid Johnson, Public Service Assistant, University of Georgia Carl Vinson Institute of Government (CPWM – Module Six)
- Steve Lander, PE, Project Manager, The Kercher Group (Pavement Maintenance)
- Kimberly Mallard, Emergency Preparedness Coordinator, City of Atlanta (Special Events – Super Bowl LIII; What went right/What went wrong)
- Chrissy Marlowe, Public Service Associate, University of Georgia Carl Vinson Institute of Government (CPWM – Module Two)
- Charles Mason, Chief Operating Officer, Genesis Asset Management Strategies Group (Personal Asset Management)
Michael McPherson, Government Relations Associate, GMA (Updates from GMA for Public Works)

Nya Newsome, Government Account Manager/Southeast Region, Sunbelt Rentals (Best Practices for Equipment Operators & Job Safety)

Secretary Brad Raffensperger, Georgia Secretary of State (Keynote Speaker, Thursday Awards Ceremony)

Eric Robinson, Public Service Associate, University of Georgia Carl Vinson Institute of Government (CPWM - Module Four)

Dora De Taboada, Principal Engineer, DeKalb County (Challenges of Women and Minorities in Engineering)

Tiffany Ware, Senior Engineer, DeKalb County (Challenges of Women and Minorities in Engineering)

Kevin Webb, Founder/CEO, Genesis Asset Management Strategies Group (Personal Asset Management)

Lt. John Webster, Training Officer, Walton County Fire Rescue (Personal Health Safety)

Kerry Williams, Engineering Manager, DeKalb County (Waste Water Systems)

Su Tai Yi, Technical Director, AECOM (Dams & Water Systems)

SUSTAINABILITY PROJECT

Friday, July 12, 1:30 p.m.

The GA APWA sustainability project will either be a slope stability project, placing soil sacks (living wall) instead of rip rap or a sand fencing project. If the tide is too high or permits are not received for the slope stability project, then the group will continue with the sand fencing project. If you are interested in participating on this project, please pre-register. This project is optional, but we need a head count. Ben Pierce, Roads and Drainage Division Manager, Glynn County, will take the lead in this project. Additional information will be available during the annual meeting.

SCOPE

The conference has been designed to equip public works officials with the knowledge and skills they need to provide outstanding services to their clients in today’s local government setting.

MISSION STATEMENT

The mission of the Georgia Chapter of the APWA is to provide a forum for the exchange of information for professional development and to enhance quality of life through the effective delivery of services.

WHO SHOULD ATTEND

Public works directors, superintendents, water and wastewater managers, sanitation directors, engineers, and managers in other public works related fields.

CERTIFICATE OF PUBLIC WORKS MANAGEMENT PROGRAM

Today’s local government public works departments have many responsibilities and increasingly demanding citizen populations. Smart management is critical to service excellence.

The certificate program uses a practical approach to instruct public works managers and supervisors from all-sized communities so that they are more professional and knowledgeable about current management practices.

Participants will learn skills within the context of the local public works environment. University faculty members deliver the leadership and management program, and qualified public works practitioners provide the technical side of training.
The Vinson Institute and the Georgia Chapter of the APWA provide training opportunities in January and July of each year. Participants can earn 15 hours every January and an additional 15 hours every July.

Public works are vital to the quality of life of any size community. You can help ensure high standards of management through your participation in the Certificate of Public Works Management Program.

**REQUIREMENTS**

The Certificate of Public Works Management curriculum consists of six modules, totaling 90 hours of instruction. Upon completion of the six modules, participants will receive a certificate of completion from the University of Georgia’s Carl Vinson Institute of Government.

**CONTINUING EDUCATION REQUIREMENTS**

The requirement for retaining your certificate status as “active” once you have received is to earn a total of 30 hours of continuing education every three years. To determine when you need to have your 30 hours of continuing education completed, check the date on your certificate and add 3 years.

**CURRICULUM**

The courses within the CPWM program fall into one of six modules.

- **Module One** Fundamentals of Public Works
  - History and Function of Public Works
  - Public Works Services
  - Risk Management and Workplace Safety

- **Module Two** The Political Environment of Public Works
  - Political Values and Decision-Making
  - The Role of Public Services in a Democratic Society
  - Creating Public Value in Local Government

- **Module Three** Legal and Ethical Issues in Public Works
  - Legal Issues in Public Works
  - Ethics
  - Power and Influence

- **Module Four** Leadership and Management
  - Fundamentals of Leadership and Management
  - Theories of Leadership
  - Applied Leadership

- **Module Five** Managing Service Delivery in Public Works
  - Effective Communication
  - Customer Service and Conflict Resolution
  - Managing Budgets

- **Module Six** Process Improvement in Public Works
  - Strategic Planning
  - Project Management
  - Measuring Performance

**PARTICIPANT RECOGNITION**

Participants will be awarded continuing education units (CEUs). One unit is awarded for each ten hours of instruction/educational time, with decimal units given for less than ten hours. These units are accumulated on a permanent record for each individual at the University of Georgia. Transcripts of CEUs and course completion checks for classes taken through Carl Vinson Institute of Government are available online at [www.cvlog.uga.edu/trainingrecords](http://www.cvlog.uga.edu/trainingrecords).
CONFERENCE REGISTRATION INFORMATION

The early bird member conference fee is $525.00, if payment received by June 7. Conference fees paid after June 7 for members will be $575.00. Registration fees for non-members will be $625.00 if paid and received by June 7. Receipt of registrations fees after June 7 for non-members will be $675.00. The paid registration fee includes instructional costs, materials, breaks, four breakfasts, three lunches, and the Thursday evening awards banquet for the registered attendees. The deadline for all registrations is June 14, 2019. Registrations will be accepted after this date on a space available basis, please contact Jean Lord at (706) 542-9534 or via email at lordj@uga.edu to check on availability of a course.

Register Early – deadline for registration is June 14, 2019 – forms and payment must be received by this date.

1. Please register online by visiting the Carl Vinson Institute of Government website at www.cviog.uga.edu/publicworks and pay by credit card (the only option online, which is the preferred method). If you have registered online in the past, use your password to access your records, if not please follow the instructions on this page to request a password (if you have attended the annual meeting in July or the CPWM training in January in the past, then you already have a record in this database – DO NOT CREATE ANOTHER RECORD, if you have forgotten your password then use the option – forgot password to have another sent, if you are attending for the first time then you can create a record for yourself including setting up a password.

2. If you are unable to register and pay online by credit card, please print the “register by mail” form. Mail the completed form with the payment enclosed to the address located at the top right of the form. We cannot accept credit card payments through the mail; payment by credit card must be processed through the online option.

3. Payment of fees must be received before a seat at the conference or in a session can be confirmed.

4. An enrollment confirmation for individuals with payment through the mail will be sent to the email address listed on the registration form. An enrollment confirmation for individuals who have registered online is automatically sent via email to the individual as soon as the transaction is completed. You should receive a payment confirmation and the enrollment confirmation is included in the body of the payment confirmation. If you do not receive within a few minutes of completing your transaction online – check your spam or junk email folders.

CANCELLATION AND REFUND POLICY

Written notice of cancellation must be postmarked/dated no later than June 17, 2019, to receive a full refund of registration fees. Written requests postmarked/dated between June 18 and June 24, will be assessed a 25% administrative fee, and requests postmarked/dated after June 24, 2019, are not eligible for a refund. Registrants who fail to attend, cancel, or send a substitute, are liable for the full registration fee. Substitution of participant is encouraged over cancellation. To cancel registration or send a substitute, please send notification to Jean Lord at lordj@uga.edu

LODGING

All lodging will be subject to the $5.00 state transportation fee and any applicable taxes. This fee is not tax exempt. In order for the state and hotel/motel taxes to be waived each guest must present the completed state tax exemption certificate and the local hotel/motel excise exemption certificate. If pets are allowed at the lodging facility there may be an additional fee.

***Check with each hotel on their cancellation policies***
LODGING FACILITIES LOCATED OCEANSIDE:

The Westin/Jekyll Island (group code/confirmation number: American Public Works Association GA Chapter 2019) (100 rooms)

110 Ocean Way
Jekyll Island, GA 31527
(912) 635-4545

Island or Partial Ocean View rooms: **$239.00** (lodging rooms available July 8, 9, 10, 11)

- $15.00 resort fee per room per night
- Reservations must be made by 5:00 p.m. on June 10, 2019, to receive the group rate by calling (888) 627-8316
- Reservations must be guaranteed by a credit card.
- Check in 4:00 p.m.; Check out 12:00 p.m.
- Over two adult guests per room is an additional $25.00 per person per night; children 17 and under are complimentary in the room with an adult.


371 Riverview Drive
Jekyll Island, GA 31527
(912) 635-2600
(800) 535-9547

Suites: **$289.00**

- $15.00 resort fee per room per night
- Reservations must be made by 5:00 p.m. on June 7, 2019 to receive the group rate by calling (912) 635-2600 or (800) 535-9547
- Reservations must be guaranteed by a credit card.
- Check in 4:00 p.m.; Check out 12:00 p.m.
- Over two adult guests per room is an additional $25.00 per person per night; children 17 and under are complimentary in the room with an adult.
- Rollaways are an additional $25.00 each per night.

Hampton Inns and Suites (group code: American Public Works Association) (50 rooms)

200 S. Beachview Drive
Jekyll Island, GA 31527
(912) 635-3733

Standard room: **$220.00**

Suite: **$240.00**

- Reservations must be made by 5:00 p.m. on June 7, 2019 to receive the group rate by calling (800) 426-7866
- Reservations must be guaranteed by a credit card.
- Check in 4:00 p.m.; Check out 11:00 a.m.
- Continental breakfast included
- Pets allowed with an additional fee (contact hotel for additional information)
- Complimentary shuttle service to any Jekyll Island destination from 8:00 a.m. – 10:00 p.m.
**Holiday Inn Resort** (group code American Public Works Association Georgia Chapter) (50 rooms)

701 N. Beachview Drive  
Jekyll Island, GA  31527

- Islandview: **$179.00**  
- Oceanview: **$199.00**  
- Oversized Oceanview: **$219.00** (room includes microwave, small refrigerator, private patio or balcony)  
- Oceanfront Suite: **$269.00** (room includes sitting area, kitchenette, private balcony)

- $11.00 resort fee per room per night  
- Reservations must be made by 5:00 p.m. on June 7, 2019 to receive the group rate by calling (912) 635-2211  
- Reservations must be guaranteed by a credit card.  
- Check in 4:00 p.m.; Check out 11:00 a.m.  
- Pets allowed with an additional fee (contact hotel for additional information)  
- Rollaways additional $15.00 per day/night and pak-n-plays an additional $5.00 per day/night

**Villas by the Sea** (group code American Public Works Association Georgia Chapter) (25 rooms)

701 N. Beachview Drive  
Jekyll Island, GA  31527  
800-841-6262

- Mini Villa/Studio (5)  
  - Islandside: **$139.00**  
  - Ocean view: NA  
  - Occupancy/Capacity: 1-2

- One Bedroom (10)  
  - Islandside: **$165.00**  
  - Ocean view: **$175.00**  
  - Occupancy/Capacity: 1-2

- Two Bedroom (5)  
  - Islandside: **$219.00**  
  - Ocean view: **$235.00**  
  - Occupancy/Capacity: 1-4

- Three Bedroom (5)  
  - Islandside: **$315.00**  
  - Ocean view: **$329.00**  
  - Occupancy/Capacity: 1-6

- 5% resort fee per room per night  
- Reservations must be made by 5:00 p.m. on June 7, 2019 to receive the group rate by calling (912) 635-2211  
- One night’s deposit required upon making reservation, if deposit not paid by June 7, room will be released.  
- Check in 4:00 p.m.; Check out 11:00 a.m.

**LODGING FACILITY LOCATED MARSH SIDE:**

**Jekyll Island Club Hotel** (group code/confirmation number: American Public Works Association/11061737) (25 rooms)

371 Riverview Drive  
Jekyll Island, GA  31527  
(912) 635-2600  
(800) 535-9547

- Standard and Deluxe Rooms: **$189.00**  
- Suites: **$289.00**

- $15.00 resort fee per room per night  
- Reservations must be made by 5:00 p.m. on June 7, 2019 to receive the group rate by calling (912) 635-2600 or (800) 535-9547  
- Reservations must be guaranteed by a credit card.  
- Check in 4:00 p.m.; Check out 12:00 p.m.  
- Over two adult guests per room is an additional $25.00 per person per night; children 17 and under are complimentary in the room with an adult.  
- Rollaways are an additional $25.00 each per night.
SPECIAL NEEDS
If you require special services, special facilities, or dietary considerations, please contact Jean Lord at (706) 542–9534 or via email at lordj@uga.edu.

SPONSORED BY
Georgia Chapter of American Public Works Association
University of Georgia’s Carl Vinson Institute of Government

CONFERENCE INFORMATION
Jean Lord, Program Event Manager
Carl Vinson Institute of Government
201 N. Milledge Avenue
Athens, GA 30602–5482
(706) 542–9534
lordj@uga.edu
CONFERENCE AGENDA

Monday, July 8
12:00pm – 5:00pm  Vendor Registration and Setup

Tuesday, July 9
7:30am  Registration (Participants)
7:30am – 8:30am  Breakfast
8:45am – 9:00am  Welcome and Introductions
Speaker(s):
Lawrence Jeter, President
Shirley Stevenson, President-Elect
9:00am -12:00pm  Vendor Rapid Fire (5 minutes/vendor)
10:15am – 10:30am  Break
12:00pm  Lunch
1:30pm – 4:30pm  Vendor Expo & Networking Opportunities
1:30pm – 4:30pm  Continuing Education
1.  Director’s Roundtable (1:30-3:00)
2.  Pavement Maintenance (1:30-2:45)
3.  Best Practices for Equipment Operators & Job Safety (3:00-4:15)
7:00pm  YP Networking Dinner
Location Tortuga Jacks

Wednesday, July 10
7:30am – 8:00am  Breakfast
8:00am – 8:45am  General Session
Speaker(s):
Bill Spearman, President-Elect, National APWA
8:45am – 9:00am  Vendor Door Prize Announcements

9:00am – 12:00pm  CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
   A. History and Functions of Public Works (Module 1)
   B. Role of Public Services in a Democratic Society (Module 2)
   C. Theories of Leadership (Module 4)
   D. Project Management (Module 6)
   E. Continuing Education Sessions
      1. Leadership (1.25 hours)
      2. Safety Planning (1.25 hours)

10:15am – 10:30am  Break

12:00pm – 1:30pm  Lunch

12:30pm – 1:30pm  Presenter(s):
                   Todd Edwards, Michael McPherson
                   Updates from ACCG and GMA

1:45pm – 4:30pm  CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
   A. History and Functions of Public Works (Module 1)
   B. Role of Public Services in a Democratic Society (Module 2)
   C. Theories of Leadership (Module 4)
   D. Project Management (Module 6)
   E. Continuing Education Sessions
      1. Personal Asset Management (1.25 hours)
      2. Personal Health Safety (1.25 hours)

2:45pm – 3:00pm  Break
Thursday, July 11

7:30am – 9:00am  Breakfast

9:00am – 12:00pm
  CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
  A. Public Works Services (Module 1)
  B. Creating Public Value in Local Government (Module 2)
  C. Applied Leadership (Module 4)
  D. Measuring Performance (Module 6)
  E. Continuing Education Sessions
     1. Incident Response Special Events (Atlanta Super Bowl)
     2. Dams and Water Systems

10:15am - 10:30am  Break

12:00pm – 1:30pm  Lunch

12:30pm – 1:30pm  Presenter(s): Caroline Dickey, Graduate Research Assistant, UGA CVIOG

1:45pm – 4:30 pm  CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS
  A. Public Works Services (Module 1)
  B. Creating Public Value in Local Government (Module 2)
  C. Applied Leadership (Module 4)
  D. Measuring Performance (Module 6)
  E. Continuing Education Sessions
     1. Bridge Replacement: Case Study – Spring Street
     2. Managing a Storm Water Utility

2:45pm – 3:00pm  Break

6:30pm – 9:30pm  Awards Ceremony and CPWM Presentations
Friday, July 12th

7:00am – 7:30am  Executive Committee Meeting

7:30am – 8:30am  Breakfast

8:30am – 9:00am  Annual Business Meeting

9:00am – 12:00pm  CERTIFICATE OF PUBLIC WORKS MANAGEMENT TRAINING/CONTINUING EDUCATION SESSIONS

A. Risk Management and Workplace Safety (Module 1)
B. Political Values and Decision Making (Module 2)
C. Fundamentals of Leadership and Management (Module 4)
D. Strategic Planning (Module 6)
E. Continuing Education Sessions
   1. Challenges of Women and Minorities in Engineering
   2. Waste Water Systems

10:15am -10:30am  Break

1:30pm  Sustainability Project (St. Simons Island Sand Dunes Repair)

Optional afternoon activity

The GA APWA sustainability project will either be a slope stability project, placing soil sacks (living wall) instead of rip rap or a sand fencing project. If the tide is too high or permits are not received for the slope stability project, then the group will continue with the sand fencing project. If you are interested in participating on this project, please pre-register. This project is optional, but we need a head count. Ben Pierce, Roads and Drainage Division Manager, Glynn County, will take the lead in this project. Additional information will be available during the annual meeting.