Spring showers bring flowers

June 12-15, 2018
Augusta Marriott
2 10th street
Augusta, GA 30901
GLGPA President’s Message

Spring is the time of year for new opportunities, a time for rejuvenation from the melancholies of a long winter in the office. The Board of Directors, Officers, and I personally invite you to allow us to sow the seeds of knowledge that will help you to blossom in HR at the Georgia Local Government Personnel Association’s Spring Conference in Augusta.

The Georgia Local Government Personnel Association has a phenomenal and up-to-date educational conference and some exciting programming lined up for this event. As you already know, the GLGPA, in collaboration with the University of Georgia’s Carl Vinson Institute of Government, offers a local government HR/Personnel education that is unparalleled anywhere else within the State of Georgia. Our UGA certified educational programs and continuing current-event education is tailored to the precise situations that we all deal with throughout the course of our occupations as Human Resource professionals in local Georgia government.

I hope that you take the time to arise and be a part of our growing network of GLGPA professionals at our conference this spring, where we will always strive to provide the tools to succeed! I look forward to seeing you there! Register now. You won’t want to miss it!

Ryan A. Sarks
President: July 2016 - June 2018
SCOPE the conference provides GLGPA members the opportunity to improve technical proficiencies, build managerial skills, and exchange information with peers in an informal but professional setting.

PARTICIPANT RECOGNITION
Participants will be awarded Continuing Education Units (CEUs), which will be on record at the University of Georgia. One unit per 10 hours of instruction is awarded, with decimal units given for less than 10 hours. For instructions on how to access your CEU transcript for classes taken through the Carl Vinson Institute of Government, go to https://register.cviog.uga.edu/eCSProd1/SignIn.aspx.

REGISTRATION
The full conference fee of $425.00 includes all instructional costs and materials as well as breaks, two continental breakfasts and one full breakfast, two lunches, and a dinner for registered attendees. If you care to include a guest(s) in the group meals, please indicate meal selections on the registration form, and submit a separate check for the cost of guest meals.

Please register online by visiting the Carl Vinson Institute of Government website at http://cviog.uga.edu/glpga and pay by credit card. You will be prompted to request a password to access the online registration system. Once you have received the password, you can view and update your profile and register for the conference.

If you are unable to register online and pay by credit card, please download and complete the registration form and mail it with a check to the address listed on the form. We cannot accept credit card payments through the mail; payment by credit card is available only via online registration.

Payment of fees must be received before enrollment in the conference can be confirmed. Confirmation will be sent to the address listed on the registration form.

ONE-DAY REGISTRATION FEE
The option of a one-day registration fee of $213.00 is available to those members who select a single course to complete a certificate level or who are able to attend only one day of the conference on Wednesday or Thursday. The fee includes instructional costs, materials, breaks, and meals noted on the agenda for that day. If you need to take classes on Wednesday and Thursday, you must submit the full registration fee.

CANCELLATION AND REFUND POLICY
Written notice of cancellation must be postmarked/dated no later than May 20, 2018, to receive a full refund of registration fees. Written requests postmarked/dated between May 21 and May 28 will be assessed a 25% administrative fee, and requests postmarked/dated after May 28 are not eligible for a refund. Registrants who fail to attend, cancel, or send a substitute are liable for the full registration fee. Substitution of participant is encouraged over cancellation. To cancel registration or send a substitute, please notify Precious Cooper at pcooper@uga.edu or via mail at Carl Vinson Institute of Government, University of Georgia, 201 N. Milledge Avenue, Athens, GA 30602-5482.
LOCATION
The 2018 GLGPA Spring conference will be held at the Augusta Marriott at the Convention Center, 2 Tenth Street, Augusta, GA 30901. For directions, please visit their website at http://www.marriott.com/hotels/travel/agsmc-augusta-marriott-at-the-convention-center/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2.

LODGING
Governor Nathan Deal signed a transportation bill on Monday, May 4, 2015, that will affect your lodging reservation during the conference. The new bill creates a statewide fee of $5.00 per night per room on all hotel lodging rooms, effective as of July 1, 2015. This fee is not tax exempt.

For exemption of state sales tax, you must pay with a state, city, or county government check and at check-in present a state, city, or county government tax exemption certificate that includes the respective tax exemption number. To be exempt from hotel/motel excise tax, please present a hotel/motel exemption form at check-in.

If you require special services, facilities, or dietary considerations, please contact Precious Cooper at pcooper@uga.edu or (706) 542-0402.

PARKING
There is plentiful covered and gated parking for guests. Parking is operated by the City of Augusta. Current rate is $1.25 per hour with a maximum daily charge of $7.00. Valet parking is available for a fee.

DOOR PRIZES
Each member is requested to bring a door prize for both Wednesday’s and Thursday’s sessions.

CONFERENCE INFORMATION
If you have questions concerning your courses or progress in the certificate program, contact:

Dan Lasseter – course and program information
(706) 542-6653 or danl@uga.edu
Carl Vinson Institute of Government

SPECIAL NEEDS
If you have a medical or dietary inquiry, need information concerning cancellations/substitutions, or receipt of conference registration, contact:

Precious Cooper – conference logistics
(706) 542-0402 or pcooper@uga.edu
Carl Vinson Institute of Government
Spring 2018 Conference
June 12 – 15, 2018
Augusta Marriott at the Convention Center
Augusta, GA

Conference Agenda

**Tuesday, June 12**

12:00 pm – 2:00 pm  
GLGPA Board of Directors Meeting

3:00 pm – 5:00 pm  
Exhibitor Set-up

3:00 pm – 5:00 pm  
Early Conference Registration

5:00 pm – 6:00 pm  
New Member Orientation

*Dinner on your own*

**Wednesday, June 13**

7:00 am – 8:30 am  
Continental Breakfast

Concurrent Sessions

8:30 am – 9:00 am  
Welcome and Announcements

9:00 am – 10:15 am  
**Foundations of Public HR**
Prerequisite (12 hours)

Meg Blubaugh  
Human Resource Director / Risk Manager  
City of Newnan

**Records and Technology**

Level I (6 hours)

Jared Hill  
Records Coordinator, Georgia Department of Community Affairs  
Instructor, Carl Vinson Institute of Government
Wednesday (continued)

**Employee Rewards (Total Compensation)**
Level I (6 hours)

Elizabeth McBurney  
Assistant Human Resources Manager / Instructor,  
Columbia County Board Commissioners / Carl Vinson Institute of Government

**Training and Organizational Development (2 days)**
Advanced Track (12 hours)

Tea Allston-Bing  
Human Resource Director  
City of Douglasville

**Violence in the Workplace**
Continuing Education (6 hours CEU Credit)

Ron Hunton  
Chief Marshal  
Cherokee County

10:15 am – 10:30 am  
**Break**

10:30 am – 11:45 am  
**Foundations of Public HR** (continued)  
**Records and Technology** (continued)  
**Employee Rewards (Total Compensation)** (continued)  
**Training and Organization Development** (continued)  
**Violence in the Workplace** (continued)

11:45 am – 1:00 pm  
**Lunch**

1:00 pm – 2:30 pm  
**Foundations of Public HR** (continued)  
**Records and Technology** (continued)  
**Employee Rewards (Total Compensation)** (continued)  
**Training and Organization Development** (continued)  
**Violence in the Workplace** (continued)

2:30 pm – 2:45 pm  
**Break**
**Wednesday (continued)**
2:45 pm – 4:30 pm

- **Foundations of Public HR (continued)**
- **Records and Technology (continued)**
- **Employee Rewards (Total Compensation) (continued)**
- **Training and Organization Development (continued)**
- **Violence in the Workplace (continued)**

*Dinner on your own*

**Thursday, June 14**
7:00 am – 8:30 am

Concurrent Sessions
8:30 am – 10:15 am

- **Continental Breakfast**
- **Conference Registration**
- **Foundations of Public HR**
  - Prerequisite (12 hours)
  - Meg Blubaugh
  - Human Resource Director / Risk Manager
  - City of Newnan

- **The Legal Environment of Human Resource Management**
  - Level I (6 hours)
  - Megan Martin
  - Attorney
  - Jarrard & Davis, LLP

- **Towards Diversity in the Workplace**
  - Level I (6 hours)
  - Elizabeth McBurney
  - Assistant Human Resources Manager / Instructor,
    Columbia County Board Commissioners / Carl Vinson
    Institute of Government
Thursday (continued)

**Training and Organizational Development (2 days)**
Advanced Track (12 hours)

Tea Allston-Bing  
Human Resource Director  
City of Douglasville

**Succession Planning**
Continuing Education (6 hours CEU Credit)

Trinija Martin  
Director of Human Resources and Risk Management  
City of Waycross

10:15 am – 10:30 am  
Break

10:30 am – 12:00 pm  
**Foundations of Public HR** (continued)  
**Legal Environment of HR** (continued)  
**Towards Diversity in the Workplace** (continued)  
**Training and Organization Development** (continued)  
**Succession Planning** (continued)

12:00 pm – 1:00 pm  
Lunch

1:00 pm – 2:30 pm  
**Foundations of Public HR** (continued)  
**Legal Environment of HR** (continued)  
**Towards Diversity in the Workplace** (continued)  
**Training and Organization Development** (continued)  
**Succession Planning** (continued)

2:30 pm – 2:45 pm  
Break

2:45 pm – 3:30 pm  
**Foundations of Public HR** (continued)  
**Legal Environment of HR** (continued)  
**Towards Diversity in the Workplace** (continued)  
**Training and Organization Development** (continued)  
**Succession Planning** (continued)
Thursday (continued)
6:30 pm – 8:00 pm  Dinner

Friday, June 15
7:00 am–8:30 am  Breakfast Buffet

8:00 am–10:00 am  General Session
Active Shooter

Richard C. Shearman, Inspector / Senior Firearms
Instructor
Law Enforcement Specialist
U.S. Department of Homeland security
National Protection and Programs directorate
Federal protective service – Region 4

8:30 am–10:00 am  Wrap-Up and Closing