Local Finance Officer Certification Program

ONLINE COURSES

The University of Georgia's Carl Vinson Institute of Government provides training for local governments so they can implement sound financial management practices.

We are excited to announce five new online course offerings that can be taken at anytime and anywhere. Each course must be completed in 30 days.

These courses serve as continuing education and as Level II Elective hours.

Register TODAY to secure your seat!
www.cviog.uga.edu/localfinance

For more information regarding refunds, concerns and program cancellation policies* please contact Michele Jurkiewicz at mjurkiew@uga.edu or 404.463.6804
Who should attend? This session is for anyone involved in development or administration of the capital budgeting and planning process.

Advance Preparation: None
Program Level: Overview
Delivery Method: QAS Self Study

This course is designed to provide an overview of the Capital Improvement Program (CIP) process from the beginning stages of assessing the capital needs and requests, developing the capital plan and budget during the budget process, determining the appropriate funding sources and managing capital projects after budget adoption. Some of the information included in the course pertains directly to Georgia.

Final exam is required with a minimum score of 70%; one re-test is allowed. Should you not pass the second attempt, you will be required to register for the course again.

CPE/CPU Credits: Participants will earn 3.0 CPE or 3.0 CEU credits
Field of Study: Accounting (Governmental)
Prerequisites: Basic knowledge of capital budgeting or planning process

Who should attend? This session is for anyone involved in development or administration of debt within a government.

Advance Preparation: None
Program Level: Overview
Delivery Method: QAS Self Study

This course is designed to provide an overview of the debt administration process within a government. The course will focus on the reasons governments borrow money, short-term versus long-term debt, the Capital Improvement Program (CIP), debt policy, common types of debt issued and players in the debt process, method of sale, bond documents and continuing disclosure and refunding process.

Final exam is required with a minimum score of 70%; one re-test is allowed. Should you not pass the second attempt, you will be required to register for the course again.

CPE/CPU Credits: Participants will earn 3.0 CPE or 3.0 CEU credits
Field of Study: Accounting (Governmental)
Prerequisites: Basic knowledge of debt process for governments

Who should attend? This session is for anyone involved in local government in Georgia.

Advance Preparation: None
Program Level: Basic
Delivery Method: QAS Self Study

This course is designed to provide an overview of the Open Meetings Open Records laws and procedures for Georgia local governments.

Final exam is required with a minimum score of 70%; one re-test is allowed. Should you not pass the second attempt, you will be required to register for the course again.

CPE/CPU Credits: Participants will earn 7.0 CPE or 6.0 CEU credits
Field of Study: Specialized Knowledge
Prerequisites: Basic knowledge of local government

Who should attend? This session is for anyone involved in preparing or auditing state and local financial statements.

Advance Preparation: None
Program Level: Intermediate
Delivery Method: QAS Self Study

This course is designed to provide an overview of the importance of internal controls over financial reporting, auditor and auditee responsibilities of an audit engagement and how to use the Georgia Department of Audits and Accounts checklist as a control tool when preparing financial statements.

Final exam is required with a minimum score of 70%; one re-test is allowed. Should you not pass the second attempt, you will be required to register for the course again.

CPE/CPU Credits: Participants will earn 3.0 CPE or 3.0 CEU credits
Field of Study: Accounting (Governmental)
Prerequisites: Basic knowledge of accounting and auditing
Who should attend? This session is for anyone involved in state or local government, schools or libraries.

Advance Preparation: None

Program Level: Basic

Delivery Method: QAS Self Study

This course is designed to provide an overview of fundamental concepts in government finance. Some of the information included in the course pertains directly to Georgia.

Final exam is required with a minimum score of 70%; one re-test is allowed. Should you not pass the second attempt, you will be required to register for the course again.

Cost
$159 per person

* Cancellations with a full refund will be allowed up to 7 days after your course start date if you have not accessed your course. Once you have accessed your course, refunds will not be issued.

To cancel your registration or for questions regarding these courses, please contact Michele Jurkiewicz at mjurkiew@uga.edu or 404.463.6804