GLGPA President’s Message

Spring’s here and summer’s near!

Spring is the time of year for new awakenings, renewal, rejuvenation, and a time to “spring” into new opportunities. The Board of Directors, Officers, and I personally invite you to awaken this spring and take the opportunity to turn over a new leaf and learn to Master Human Resources at the Georgia Local Government Personnel Association’s Spring Conference in Augusta.

The GLGPA has a phenomenal educational conference and some extra-special Thursday night entertainment lined up for this event. As you already know, the GLGPA, in conjunction with the University of Georgia’s Carl Vinson Institute of Government, offers a local government HR/Personnel education that is unparalleled anywhere else within the State of Georgia. Our certified educational programs and continuing current-event education is tailored to the precise situations that we all deal with throughout the course of our occupations as Human Resource Professionals in local Georgia government.

I hope that you take the time to come and be a part of our growing network of GLGPA professionals at our conference this spring, where we will always provide to you the tools to succeed! I look forward to seeing you there! Register now. You won’t want to miss it!

Best regards,

Ryan A. Sarks
President 2016-2018
SCOPE
The conference provides GLGPA members the opportunity to improve technical proficiencies, build managerial skills, and exchange information with peers in an informal but professional setting.

PARTICIPANT RECOGNITION
Participants will be awarded Continuing Education Units (CEUs), which will be on record at the University of Georgia. One unit per 10 hours of instruction is awarded, with decimal units given for less than 10 hours. For instructions on how to access your CEU transcript for classes taken through the Carl Vinson Institute of Government, go to https://register.cviog.uga.edu/eCSProd1/SignIn.aspx.

REGISTRATION
The full conference fee of $395.00 includes all instructional costs and materials as well as breaks, two continental breakfasts and one full breakfast, two lunches, and a dinner for registered attendees. If you care to include a guest(s) in the group meals, please indicate meal selections on the registration form, and submit a separate check for the cost of guest meals.

Please register online by visiting the Carl Vinson Institute of Government website at http://cviog.uga.edu/glpga and pay by credit card. You will be prompted to request a password to access the online registration system. Once you have received the password, you can view and update your profile and register for the conference.

If you are unable to register online and pay by credit card, please download and complete the registration form and mail it with a check to the address listed on the form. We cannot accept credit card payments through the mail; payment by credit card is available only via online registration.

Payment of fees must be received before enrollment in the conference can be confirmed. Confirmation will be sent to the address listed on the registration form.

ONE-DAY REGISTRATION FEE
The option of a one-day registration fee of $197.50 is available to those members who select a single course to complete a certificate level or who are able to attend only one day of the conference on Wednesday or Thursday. The fee includes instructional costs, materials, breaks, and meals noted on the agenda for that day. If you need to take classes on Wednesday and Thursday, you must submit the full registration fee.

CANCELLATION AND REFUND POLICY
Written notice of cancellation must be postmarked/dated no later than May 20, 2017, to receive a full refund of registration fees. Written requests postmarked/dated between May 21 and May 28 will be assessed a 25% administrative fee, and requests postmarked/dated after May 28 are not eligible for a refund. Registrants who fail to attend, cancel, or send a substitute are liable for the full registration fee. Substitution of participant is encouraged over cancellation. To cancel registration or send a substitute, please notify Precious Cooper at pcooper@uga.edu or via mail at Carl Vinson Institute of Government, University of Georgia, 201 N. Milledge Avenue, Athens, GA 30602-5482.
LOCATION
The 2017 GLGPA Spring conference will be held at the Augusta Marriott at the Convention Center, 2 Tenth Street, Augusta, GA 30901. For directions, please visit their website at http://www.marriott.com/hotels/travel/agsmc-augusta-marriott-at-the-convention-center/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2.

LODGING
Governor Nathan Deal signed a transportation bill on Monday, May 4, 2015, that will affect your lodging reservation during the conference. The new bill creates a statewide fee of $5.00 per night per room on all hotel lodging rooms, effective as of July 1, 2015. This fee is not tax exempt.

A block of rooms has been reserved at the Augusta Marriott at the Convention Center, 2 Tenth Street, Augusta, GA 30901. Make your room reservation directly at 1-800-868-5354 or online at Book your group rate for Georgia Local Government Personnel Assn Spring Conference. The conference rate for single/double guest rooms is $141.00 plus state and local taxes. The room block will close on May 22, 2017, but the special rate will be honored after that date based upon availability. When you make your reservation, be sure to mention Reference: GLGPA Spring Conference. Check-in is at 4:00 p.m.; checkout is at 12:00 p.m.

For exemption of state sales tax, you must pay with a state, city, or county government check and at check-in present a state, city, or county government tax exemption certificate that includes the respective tax exemption number. To be exempt from hotel/motel excise tax, please present a hotel/motel exemption form at check-in.

If you require special services, facilities, or dietary considerations, please contact Precious Cooper at pcooper@uga.edu or (706) 542-0402.

PARKING
There is plentiful covered and gated parking for guests. Parking is operated by the City of Augusta. Current rate is $1.25 per hour with a maximum daily charge of $7.00. Valet parking is available for a fee.

DOOR PRIZES
Each member is requested to bring a door prize for both Wednesday’s and Thursday’s sessions.

CONFERENCE INFORMATION
If you have questions concerning your courses or progress in the certificate program, contact:

Dan Lasseter – course and program information
(706) 542-6653 or danl@uga.edu
Carl Vinson Institute of Government

SPECIAL NEEDS
If you have a medical or dietary inquiry, need information concerning cancellations/substitutions, or receipt of conference registration, contact:

Precious Cooper – conference logistics
(706) 542-0402 or pcooper@uga.edu
Carl Vinson Institute of Government
Conference Agenda

**Tuesday, June 13**

12:00 pm – 2:00 pm  
**GLGPA Board of Directors Meeting**

3:00 pm – 5:00 pm  
**Exhibitor Set-up**

3:00 pm – 5:00 pm  
**Early Conference Registration**

5:00 pm – 6:00 pm  
**New Member Orientation**

*Dinner on your own*

**Wednesday, June 14**

7:00 am – 8:30 am  
**Continental Breakfast**

**Conference Registration**

**Concurrent Sessions**

8:30 am – 9:00 am  
**Welcome and Announcements**

9:00 am – 10:15 am  
**Testing and Assessment**

Level I (6 hours)

Cathy Raissle, PHR  
Human Resource Consultant  
Retired, Georgia Department of Public Safety

**Hearings and Appeals / Discipline and Grievances**

Level I (6 hours)

Tracy Glanton  
Attorney  
Elarbee Thompson
Wednesday (continued)

**Ethical Use of Power**
Advanced Track (6 hours)

Chrissy Marlowe
Public Service Assistant
Carl Vinson Institute of Government

**Anatomy of a Case**
Continuing Education (6 hours CEU Credit)

Megan Martin
Attorney
Jarrard & Davis, LLP

10:15 am – 10:30 am
Break

10:30 am – 11:45 am
**Testing and Assessment** (continued)
Hearings and Appeals/Discipline and Grievances (continued)
**Ethical Use of Power** (continued)
**Anatomy of a Case** (continued)

11:45 am – 1:00 pm
Lunch

1:00 pm – 2:30 pm
**Testing and Assessment** (continued)
Hearings and Appeals/Discipline and Grievances (continued)
**Ethical Use of Power** (continued)
**Anatomy of a Case** (continued)

2:30 pm – 2:45 pm
Break
Wednesday (continued)
2:45 pm – 4:30 pm

- Testing and Assessment (continued)
- Hearings and Appeals/Discipline and Grievances (continued)
- Ethical Use of Power (continued)
- Anatomy of a Case (continued)

Dinner on your own

Thursday, June 15
7:00 am – 8:30 am

Continental Breakfast

Conference Registration

Concurrent Sessions
8:30 am – 10:15 am

Job Analysis for Selection, Training, Evaluation and Appraisal
Level I (6 hours)

Cathy Raissle, PHR
Human Resource Consultant
Retired, Georgia Department of Public Safety

Managing Risk and Controlling Loss
Level I (6 hours)

Daniel Houston
Senior Vice President
EPIC | edgewood partners insurance center

And

LaToya Cotton
Senior Commercial Account Manager
EPIC | edgewood partners insurance center
Thursday (continued)

Managing Change and Conflict
Advanced Track (6 hours)

To Be Determined

Employment Law Potpourri
Continuing Education (6 hours CEU Credit)

Megan Martin
Attorney
Jarrard & Davis, LLP

10:15 am – 10:30 am
Break

10:30 am – 12:00 pm
Job Analysis for Selection, Training, Evaluation and Appraisal (continued)
Managing Risk and Controlling Loss (continued)
Managing Change and Conflict (continued)
Employment Law Potpourri (continued)

12:00 pm – 1:00 pm
Lunch

1:00 pm – 2:30 pm
Job Analysis for Selection, Training, Evaluation and Appraisal (continued)
Managing Risk and Controlling Loss (continued)
Managing Change and Conflict (continued)
Employment Law Potpourri (continued)

2:30 pm – 2:45 pm
Break
Thursday (continued)
2:45 pm – 3:30 pm  Job Analysis for Selection, Training, Evaluation and Appraisal (continued)
Managing Risk and Controlling Loss (continued)
Managing Change and Conflict (continued)
Employment Law Potpourri (continued)

6:30 pm – 8:00 pm  Dinner

Friday, June 16
7:00 am–8:30 am  Breakfast Buffet
8:00 am–10:00 am  General Session
                      Legal Update
                      To Be Determined
                      Elarbee Thompson

10:00 am–8:30 am  Wrap-Up and Closing